



Recreation Resource Management of America, Inc.

An Arizona corporation since 1990
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VEHICLE USAGE AGREEMENT

I _____ have been assigned RRMofA vehicle # _____.
(PRINTED NAME)

CLEANING POLICY

I understand that it is company policy that I will clean my truck (inside and out) at a minimum of every Monday following the weekend. My manager will also be inspecting my vehicle on a regular basis.

When I return the truck to the company at the end of the season (or my employment) it will be clean. If not, my last check will be withheld until such time as the truck is either cleaned or a \$200 cleaning fee will be taken out of my last check for the company to complete the cleaning.

DRIVING / ACCIDENT POLICY

I recognize that safe driving is an essential part of my job. I will abide by the following safe driving standards:

1. I am committed to safe, defensive driving at all times and will maintain a valid driver's license.
2. I will use a seat belt at all times and will advise others that State law requires all passengers to wear them as well.
3. I will never drive while under the influence of drugs or alcohol.
4. I will inspect company vehicles prior to driving and will report any mechanical problems or body damage immediately.
5. I will report any accidents or moving violations to management immediately and will cooperate fully with the insurance claims investigation.
6. I will report any medical conditions and/or doctor prescribed medications that may affect my ability to operate a vehicle.
7. I will never allow anyone else to operate the company vehicle.
8. I will NOT transport non RRMofA Employees or any animals (dogs) in the vehicle.
9. I agree that NO cell phone use of any kind is allowed while driving.

Management may check my driving record at any time they deem appropriate.

My signature indicates that I am fully aware of and will abide by company safety policies related to driving.

I understand that in case of an accident in which I am at fault that I will be responsible for the insurance deductible for the repairs (currently \$1000).

X _____
(SIGNATURE)

Date: _____